



# OUR HUMAN RESOURCES SERVICES

Right-sized for your business.



## INFRASTRUCTURE

### Laying the Foundation for Success

- Strategic prioritization of your business needs
- Policy and procedures, talent planning, and more
- Point of contact for your employees



## INTERIM

### Tailored for Your Needs

- Meet compliance requirements, care for your team, improve communications
- Minimal ramp-up time results in immediate benefits
- Flexible hours work with your schedule



## PROJECT

### Achieve Your Project Goals

- Customized HR to fit your project needs
- Compensation analysis, succession planning, and performance management
- Training, handbooks, open enrollment and more



## ASSESSMENT

### Know Where You Stand – and Where to Go

- Comprehensive HR assessment
- Recommendations for changes
- Action plan for ongoing support



## ON-CALL

### The Right Answer When You Need It

- Periodic calls to discuss HR questions
- Compliance guidance
- Covers all levels of consultants with no timeline commitment

If it's a human resources issue, we can help. Our team of experts provide comprehensive support across all areas of HR. Ready to get started with one of our service packages or need a more customized option?

Give us a call today at (484) 325-5900 or email us at: [sales@tocgrp.com](mailto:sales@tocgrp.com)